

## Sample 'Assessment Policy'

*This Template may be adjusted for use in post-primary schools.*

Content for consideration is included within the sections below, schools may adjust / overwrite this content (*you can do so in this PDF*) - in line with the unique needs of their school

<b>School Name</b>	
<b>Purpose of the Policy:</b>	
<b>Definition of Assessment Instruments for the purposes of this policy:</b>	
<b>Staff roles and responsibilities in relation to this policy:</b>	
<b>Date policy approved by BOM:</b>	
<b>Date for review of policy:</b>	

## Use of Assessment Instruments:

<b>Purpose of Assessment</b>	
<b>Informed Consent</b>	
<b>Selection of Assessment Instrument</b>	
<b>Administration of Assessment Instrument</b>	

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(1) [www.psychologicalsociety.ie/services/Guidance-Counsellor](http://www.psychologicalsociety.ie/services/Guidance-Counsellor)

**Provision of  
Feedback**

***Interpretation of  
Assessment Results***

<b>General DATA Protection Regulation (GDPR):</b>	
<b>Storing of Assessment Data</b>	
<b>Reasonable accommodation at the Certificate Examinations (RACE):</b>	

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(2) See: *A Continuum of Support for Post-Primary Schools: Resource Pack for Teachers*  
[www.education.ie/en/Schools-Colleges/Services/National-Educational-Psychological-Service-NEPS-  
/neps\\_post\\_primary\\_continuum\\_resource\\_pack.pdf](http://www.education.ie/en/Schools-Colleges/Services/National-Educational-Psychological-Service-NEPS-/neps_post_primary_continuum_resource_pack.pdf)

(3) See: [www.ncge.ie/school-guidance-handbook/data-protection-guidance-counsellor-gdpr](http://www.ncge.ie/school-guidance-handbook/data-protection-guidance-counsellor-gdpr)

<b>Other Information</b>	
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